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NOTTINGHAM CITY COUNCIL COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

Date: Tuesday, 14 November 2017

Time: 10.00 am

Place: LH 0.06 - Loxley House, Station Street, Nottingham, NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

glandonell

Corporate Director for Strategy and Resources

Governance Officer: Kate Morris, Governance Officer Direct Dial: 01158764353

A<u>GENDA</u> Pages 1 **APOLOGIES** 2 **DECLARATIONS OF INTERESTS** 3 **MINUTES** 3 - 6 To confirm the minutes of the meeting held on 12 September 2017 4 VOLUNTARY AND COMMUNITY SECTOR UPDATE Verbal Report 5 **VERBAL UPDATES** Verbal Contract for the supply and delivery of Stationery and Computer а Consumables Report Update from the Provider Performance and Development Manager Crime and Drugs Partnership contract approval Verbal b Update from the Head of Commissioning Report NOTTINGHAM CITY COUNCIL PROCUREMENT PLAN 2017-22 6 7 - 24 Report of the Director of Commissioning and Procurement 7 CONTRACT AND SUPPLY OF CLEANING CONSUMABLES 25 - 28 Report of the Corporate Director of Commercial and Operations

ALL ITEMS LISTED 'UNDER EXCLUSION OF THE PUBLIC' WILL BE HEARD IN PRIVATE. THEY HAVE BEEN INCLUDED ON THE AGENDA AS NO REPRESENTATIONS AGAINST HEARING THE ITEMS IN PRIVATE WERE RECEIVED

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT <u>WWW.NOTTINGHAMCITY.GOV.UK</u>. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

NOTTINGHAM CITY COUNCIL

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

MINUTES of the meeting held at LH 0.06 - Loxley House, Station Street, Nottingham, NG2 3NG on 12 September 2017 from 10.02 am - 10.06 am

Membership <u>Present</u> Councillor Graham Chapman (Chair) Councillor Toby Neal Councillor Dave Trimble

<u>Absent</u> Councillor Jon Collins Councillor Nick McDonald Councillor David Mellen Councillor Jane Urquhart

Colleagues, partners and others in attendance:

Katy Ball	-	Director of Commissioning and Procurement
Kate Morris	-	Governance Officer
Christine Oliver	-	Nottingham Crime and Drugs Partnership
Darren Revill	-	Finance Analyst

Call-in

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until 22 September 2017.

27 <u>APOLOGIES</u>

Councillor David Mellen – Council Business Councillor Jane Urqhuart – Work Commitments

Nickie Hastie - Policy and Communications Officer, Nottingham CVS

28 DECLARATIONS OF INTERESTS

None.

29 <u>MINUTES</u>

The minutes of the meeting held on 11 July 2017 were confirmed as a correct record and signed by the Chair.

30 VOLUNTARY AND COMMUNITY SECTOR UPDATE

Given the quieter summer period Nottingham CVS will be providing a full report later in the year.

31 <u>CRIME AND DRUG PARTNERSHIP CONTRACT APPROVAL - KEY</u> <u>DECISION</u>

Christine Oliver, Head of Commissioning, presented a report on the Crime and Drugs Partnership Contract Approval. The committee agreed that there was sound Commissioning and Procurement Sub-Committee - 12.09.17

justification for all of the recommendations and that the proposals aimed to save money.

RESOLVED to:

- (1) Approve the extension of the "Drug and Alcohol Inpatient" contract identified in appendix 1 of the report to ensure continuity of services;
- (2) Grant dispensation from Contract Procedure Rule 5.1.2 in accordance with Financial Regulation 3.29, to award a contract for the "Criminal Justice Treatment Service" identified in appendix 1 of the report to ensure continuity of specialist services;
- (3) Grant dispensation from Contract Procedure Rule 5.1.2, in accordance with Financial Regulation 3.29, to award a contract for "Pharmacy Needle Exchange Provisions" identified in appendix 1 of the report to ensure continuity of specialist services;
- (4) Approve the internal transfer of the specified element of the Police and Crime Commissioner (PCC) budget to Community Protection as set out in appendix 2of the report;
- (5) Delegate authority to the Head of Procurement and Contracts to sign contracts arising from recommendations 1, 2 and 3 above.

Reasons for decision

- (1) By approving the recommendation set out in the report it will allow essential services to continue to help citizens of Nottingham City.
- (2) By granting dispensation of Contract Rule 5.12 as detailed above it will allow for timely contract variations and extensions to be achieved ensuring continuity of service provision.
- (3) Agreeing the transfer of PCC funding to Community protection will allow the Council to meet the terms of the grant allocation to the Crime and Drugs Partnership for 2017/18.

Other options considered

Competitive tendering for the services discussed was considered but was rejected due to their specialist nature. There is an ongoing review of pathways taking place with local partners looking at changes in level of demand and stability of provision. Competitive tender at this point would not guarantee continuity of service.

Another option considered was the cancellation of the services discussed. This was rejected due to the impact on the CDP's overall aims to reduce substance misuse and crime.

32 NCC AND CCG JOINT COMMISSIONING PRIORITIES 2017/18

Commissioning and Procurement Sub-Committee - 12.09.17

Christine Oliver, Head of Commissioning, presented a report on the Nottingham City Council (NCC) and Nottingham City Clinical Commissioning Group (CCG) commissioning priorities 2017-18. Work has commenced on some aspects due to time constraints. The committee agreed that there had been sufficient consultation and that in year reviews with financial updates would be beneficial for individual Portfolio Holders as and when commissioning work was in progress.

RESOLVED to:

(1) Approve the main areas of activity identified within the NCC Commissioning Priorities Plan (Appendix 1 of the report) and the NCC and CCG Joint Commissioning Plan (Appendix 2 of the report)

Reasons for decision

(1) This action will establish the work programme for NCC and the CCG which will enable resources to be allocated effectively.

Other options considered

Other options for commissioning priorities were considered in early discussion with partner agencies. Where these were rejected it would have been on that basis of application of the following considerations:

- Outcome for Children, adults, and families
- Financial factors
- Contractual issues
- Time since last review
- Partnership priorities
- Deliverability

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COMMISSIONING AND PROCUREMENT SUB-COMMITTEE 14th NOVEMBER 2017

Subject:	NOTTINGHAM CITY COUNCIL PROCUREMENT PLAN 2017-22
Corporate	Katy Ball, Director of Commissioning and Procurement
Director(s)/	
Director(s):	
Portfolio Holder(s):	Councillor Graham Chapman – Portfolio Holder for Resources and
	Neighbourhood Regeneration
Report author and	Jo Pettifor, Category Manager – Strategy and People
contact details:	Jo.Pettifor@nottinghamcity.gov.uk 01158765026
Key Decision	Yes No Subject to call-in Yes No
Reasons: 🗌 Expend	liture Income Savings of £1,000,000 or
more taking account of	of the overall impact of the decision
Significant impact on	communities living or working in two or more
wards in the City	
Total value of the de	cision: Nil
Wards affected: All	Date of consultation with Portfolio
	Holder(s): 25th October 2017
Relevant Council Pla	
Strategic Regeneration	
Schools	
Planning and Housing	
Community Services	
Energy, Sustainability	
Jobs, Growth and Tra	
Adults, Health and Co	
	ention and Early Years
Leisure and Culture	
	bourhood Regeneration
This report presents t out the Council's plan over this five year per	(including benefits to citizens/service users): he Nottingham City Council Procurement Plan for 2017 – 2022, which sets ned programme of procurement activity for all goods, works and services iod. The Plan is attached at Appendices 1- 3. The outcomes of undertaken during 2017 - 18 will be reported in the 'Procurement Strategy
Implementation Repo	rt' in June 2018.
Exempt information	
None	
Recommendation(s)	:
	ngham City Council Procurement Plan 2017 – 2022 and adopt the policy set
out in the report.	
2 To note that the P	rocurement Plan is indicative of planned procurement activity and
	may be subject to change dependent on the outcomes of the strategic
	ocess, service budgets and priorities and the full consideration of
• •	ons for each requirement.
3 To note that the o	utcomes of procurement activity undertaken in accordance with the Plan
	Il be reported at the end of the year.

1 REASONS FOR RECOMMENDATIONS

- 1.1 The Procurement Plan is a key mechanism in the implementation of the Nottingham City Council Procurement Strategy 2014-17, enabling the planning of procurement activity to deliver the Council's strategic priorities:
 - Grow the local economy
 - Drive increased local job opportunities for local people
 - Deliver effective value for money for our citizens
 - Lead as an Early Intervention City
 - Lead as a Green City
- 1.2 The Procurement Plan enables the Council to secure value for money, manage financial resources effectively and align its commissioning and procurement activity with the Council's Medium Term Financial Plan (MTFP), through a planned approach and robust financial analysis for each project. A strategic category management approach in key areas of spend will maximise the value of spend and generate savings wherever possible for client Departmental budgets.
- 1.3 The Procurement Plan supports compliance with the Public Procurement Regulations and the Contract Procedure Rules of the Council's Financial Regulations by enabling procurement activity to be planned and undertaken within the duration of existing contracts. This minimises the need for dispensation from the Financial Regulations to be sought to extend contracts beyond their expiry date without formal tendering being undertaken, other than in genuinely exceptional circumstances. This is particularly important in relation to goods and services that are subject to the full application of the European Procurement Directives.
- 1.4 The Procurement Plan provides information for internal and external stakeholders about planned procurement activity and presents a clear, transparent and robust process of procurement planning. It facilitates joint working with partner organisations and collaboration in procurement activity. It allows other service departments (such as Legal Services) to include support for procurement activity in their work plans.
- 1.5 The Procurement Plan supports the Council's commercialisation agenda by enabling potential 'Make or Buy' opportunities to be identified in a timely way in advance of existing contracts being due for renewal. It facilitates the forward planning of 'Make or Buy' considerations by the Make or Buy Panel.
- 1.6 The Procurement Plan informs provider markets about forthcoming opportunities to bid for contracts with the Council; enabling potential suppliers to prepare for these and enabling market development support to be offered.
- 1.7 The Council's long term programme of procurement activity is currently under review to ensure the alignment of key projects with legal and procurement capacity. Therefore the Plans presented at Appendices 1 3 details timescales for procurement activity over the next year and timescales for longer term projects will be reported in April 2018.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 A Procurement Plan was first developed to align the planning of procurement and contracting activity for commissioned services with the Strategic Commissioning Intention Review programme. The Plan was first reported to Executive Commissioning Sub Committee at its meeting on 23 May 2012 and has subsequently been updated regularly and routinely reported to Committee.
- 2.2 A copy of the Procurement Plan 2017 2022 is attached at Appendices 1- 3. It presents planned and anticipated procurement activity across the Council; showing the expected commencement and completion dates and anticipated key stages for each project. The format of the Plan is based on the three procurement categories managed by the Procurement Team within Strategy and Resources. These are:
 - 'People' commissioned services for citizens, including: social care and support for vulnerable adults and children, Community, Public Health and education services;
 - 'Places' including: major projects, minor works, highways, school capital works, safety and compliance, operator services and temporary structures;
 - 'Products' including: transport, energy, waste, environmental services, professional services, ICT, soft facilities management and business support.
- 2.2 The Procurement Plan is indicative of anticipated procurement activity and may be subject to change, for example based on the outcome of commissioning decisions or due to changes to service budgets and service priorities. The procurement options for each requirement are considered as part of the commissioning process based on a number of factors, including whether the services are required in future, whether remodelling is necessary, consideration of 'Make or Buy' options, compliance with the Council's financial regulations and Public Procurement Regulations, and the overall risks, costs and benefits of tendering. All procurement activity is planned in accordance with the core principles of the Nottingham City Council Procurement Strategy 2014-17:
 - Economic, social and environmental well-being;
 - Maximising savings;
 - Citizen focus;
 - Governance, fairness and transparency;
 - Partnership and collaboration;
 - Innovation and improvement.
- 2.3 The outcomes of procurement activity undertaken during the first three years of the Procurement Strategy (2014-17) were reported to Committee in June 2017. In the first three years of the Strategy, a total of £288m was injected into the local economy through procurement activity representing 69% of total contract value. Additionally 364 new entry level jobs and apprenticeships were created for local people through contracts awarded.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

3.1 Do nothing. This would impact on the planning of the Council's procurement activity across all goods, works and services. It would risk non-compliance with the Council's Contract Procedure Rules and Financial Regulations through contracts needing to be extended beyond their expiry date due to procurement activity not being undertaken in a timely way. In relation to commissioned services it would

impact on the alignment of procurement activity with the programme of Commissioning activity undertaken within Strategy and Resources. For these reasons, this option was rejected.

4 <u>FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND</u> VALUE FOR MONEY/VAT)

- 4.1 The recommendations of this report do not have any specific financial implications.
- 4.2 As each element of the Procurement Plan set out in Appendices 1- 3 is undertaken, separate approvals will be required by the relevant Board or Portfolio Holder decision as appropriate.
- 4.3 This approval will include the appropriate financial implications and recommendations ensuring budget availability and aligning any procurement savings captured as part of the Medium Term Financial Plan (MTFP).

Hayley Mason, Strategic Finance Business Partner, 27 October 2017

5 <u>LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INLUDING RISK</u> <u>MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER</u> <u>ACT AND PROCUREMENT IMPLICATIONS)</u>

- 5.1 The Council's Contract Procedure Rules and Financial Regulations and European Procurement Regulations dictate that the Council should undertake a formal tender process for the award of contracts of a particular value. The Procurement Plan addresses the risk of non-compliance with these Regulations by providing a tool for planning procurement activity across all contracts based on their expiry date.
- 5.2 The Procurement Plan sets out an ambitious programme of procurement activity for the Council across all categories of goods, works and services. Planned procurement activity includes the re-tendering of existing contracts prior to expiry, alongside anticipated procurement to meet new priorities identified through the strategic commissioning process. The delivery of this programme of activity depends upon the necessary resources being available. The number of tenders actually undertaken will be dependent on the outcomes of the commissioning process for each requirement (including the consideration of procurement options and implications) and will be subject to decision making through the commissioning process.

Legal Observations

5.3 The Legal Services Team will provide support and contribute to the delivery of the Procurement Plan by advising on relevant legislation, legal and commercial risks, compliance with the City Council's Constitution and drafting and approving of contract documents.

Andrew James, Team Leader Contracts and Commercial, Legal Services

6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE (STRATEGIC REGENERATION COMMITTEE REPORTS ONLY)

6.1 This decision does not have any implications for strategic assets and property.

7 SOCIAL VALUE CONSIDERATIONS

- 7.1 The Nottingham City Council Procurement Strategy 2014-2017 sets out how procurement will drive the Council's key priorities of economic growth, social value and sustainability. It outlines how procurement will contribute to the economic, social and environmental well-being of the City through consultation, supporting the local economy, social benefits and protecting the environment.
- 7.2 For each procurement process, consultation will be undertaken and full consideration will be given to how the goods, works or services procured could improve economic, social and environmental well-being in Nottingham, in accordance with the Public Services (Social Value) Act 2012. Social value considerations will be made throughout the procurement process to ensure opportunities are maximised to improve the wellbeing of the City and its citizens. In relation to commissioned services for vulnerable adults and children, social improvements are expected for those receiving services.
- 7.3 Procurement activity undertaken in accordance with the Procurement Plan will support the implementation of the Council's Business Charter, through the inclusion within eligible contracts of relevant contract specific requirements and targets based on the principles of the Charter. To maximise the economic, social and environmental benefits delivered from each contract, the contract requirements and targets will be developed in each case as appropriate and proportionate to the contract being procured.
- 7.4 A Procurement Project Register is maintained as a mechanism to monitor the outcomes of procurement activity undertaken, in particular progress against the key economic, social and environmental targets within the Procurement Strategy.

8 REGARD TO THE NHS CONSTITUTION

8.1 This is considered where appropriate for relevant service areas.

9 EQUALITY IMPACT ASSESSMENT (EIA)

9.1 Has the equality impact of the proposals in this report been assessed?

No

 \boxtimes

An EIA is not required because:

(Please explain why an EIA is not necessary)

This report does not contain proposals for new or changing policies, services or functions, financial decisions or decisions about implementation of policies developed outside the Council

10 <u>LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT</u> (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)

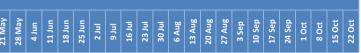
10.1 None

11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

- 11.1 Quality and Commissioning Procurement Plan Report Executive Board Commissioning Sub-Committee, 23 May 2012.
- 11.2 Nottingham City Council Procurement Strategy 2014-17
- 11.3 Procurement Strategy Implementation Update Report to Commissioning and Procurement Sub Committee, 13 July 2016
- 11.4 Public Services (Social Value) Act 2012

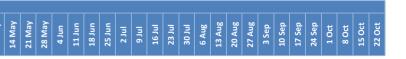
								_					2017/18	
ef Category	Sub-category	Project Title	Whole-life Value Iss (inc extensions)		Outcome Co Notification Date Da	ontract Start ate	23 Oct 30 Oct	6 Nov	13 Nov 20 Nov	27 Nov 4 Dec	11 Dec 18 Dec	25 Dec	25 Dec 35 Dec 8 Jan 8 Jan 11 Jan 15 Jan 25 Feb 26 Feb 26 Feb 26 Mar 22 Jul 12 May 28 May 12 Mar 12 Mar 28 May 28 May 12 Mar 28 Jun 13 Jun 11 Jun 11 Jun 11 Jun 11 Jun 23 Jul 9 Jul 16 Jul 16 Jul 13 Aug 25 Jun 21 May 23 Apr 23 Jul 10 Jul 25 Jun 24 May 25 Jun 27 May 28 May 28 Mar 28 Mar 29 Jul 20 Ju	8 Oct 22 Oct
1683 People	Education	Fair Access Protocol	£760,000	01/11/2017	01/12/2017	01/01/201	8							
2436 People	Health	HIV Home Sampling Kits	£22,500	01/11/2017	15/11/2017	15/01/201	8							
2139 People	Children	Semi-Independent Living 16+ Accommodation and Support	£2,400,000	01/11/2017	30/11/2017	01/02/201	8							
2069 People	Community	IASS - Ask Iris / Ask Us / Keyworker		01/09/2017	01/11/2017	01/04/201	8							
2369 People	Health	Family Nurse Partnership	£2,262	01/09/2017	01/01/2018	01/04/201	8							
2371 People	Health	Public Health Nursing (Core, Healthy Weight Co-ordinator & Health Improvement Co-	£4,863,276	01/09/2017	01/01/2018	01/04/201	8							
2374 People	Health	DOLS	£20,000	01/09/2017	01/01/2018	01/04/201	8							
2389 People	Health	Keyworker Contract	£80,000	01/09/2017	01/11/2017	01/04/201	8				÷			
2437 People	Health	The Computer Room Nottingham	£35,200	01/09/2017	01/01/2018	01/04/201	8							
2094 People	Adult Social Care - Community	Adult Homecare	£108,072,000	27/09/2017	21/12/2017	01/04/201								
2354 People	Adult Social Care - Accommodation Based	Fairhavens	£229,038	01/10/2017	01/01/2018	01/04/201	8							
2368 People	Health	Breastfeeding Peer Support Service	£364,092	01/10/2017	01/01/2018	01/04/201								
2370 People	Health	Health Visiting	£8,600,000	01/10/2017	01/01/2018	01/04/201	8							
23292 People	Health	Public Health Nutrition Service - Children's element	£79,000	01/10/2017	01/01/2018	01/04/201	8							
23 <u>76</u> People	Adult Social Care - Accommodation Based	Nursing & Residential accreditation		01/10/2017	01/01/2018	01/04/201	8							
2377 People	Crime and Drugs Partnership	Specialist Domestic Violence Safeguarding Nurse	£156,378	01/10/2017	01/01/2018	01/04/201	8							
2378 People	Children	Fostering Advice & Mediation Service	£15,000	01/10/2017	01/01/2018	01/04/201	8							
2379 People	Children	Intercounty Adoption Service	£43,878	01/10/2017	01/01/2018	01/04/201								
2380 People	Housing Related Support	t Alarms - Funding for Sheltered Alarms	£3,899,184	01/10/2017	01/01/2018	01/04/201								
2008 People	Health	Giving Nottingham Children the Best Start in Life Service	£86,470,902	13/10/2017	01/01/2018	01/04/201								
2002 People	Community	Transformation Challenge Funding	£300,000	01/11/2017	01/01/2018	01/04/201								
2156 People	Health	Healthwatch	£585,000	01/11/2017	31/12/2017	01/04/201								
2322 People	Housing Related Suppor	t Reducing the use of Bed & Breakast for Homeless Households	£94,500	01/11/2017	01/01/2018	01/04/201								
2335 People	Children	Safe Families for Children	£120,000	01/11/2017	01/01/2018	01/04/201								
2356 People		t Mental Health Forensic Independent Living Support Service	£137,196	01/11/2017	01/01/2018	01/04/201								
2359 People	(ILSS)	t Mental Health Independent Living Support Service	£1,250,997	01/11/2017	01/01/2018	01/04/201								
2361 People		t Mental Health Standard Accommodation Service (All Saints)	£668,619	01/11/2017	01/01/2018	01/04/201								
2362 People		t Mental Health Complex Service (the Crescent)	£863,070	01/11/2017	01/01/2018	01/04/201								
2364 People		t Mental Health Resettlement (Stephanie Lodge)	£454,000	01/11/2017		01/04/201								
2366 People	Children	Befriending Support Service	£350,000	01/11/2017	01/01/2018	01/04/201								
2373 People	Health	Oral Health Promotion	£240,000	01/11/2017	01/01/2018	01/04/201								
2381 People	Community	HIV Support Services	£240,956	01/11/2017	01/01/2018	01/04/201								
2382 People	Community	Learning Disability Partnership Board	£61,500	01/11/2017	01/12/2017	01/04/201	8							





																								20	17/18	
Ref	Category	Sub-category	Project Title	Whole-life Value (inc extensions)	Issue Date	Outcome Notification Date	Contract Start Date	23 Oct 30 Oct	6 Nov	13 Nov	20 Nov	27 Nov 4 Dec	11 Dec	18 Dec 25 Dec	1 Jan	8 Jan 15 Jan	22 Jan	5 Feb	12 Feb	19 Feb 26 Feb	5 Mar 12 Mar	19 Mar	26 Mar 2 Apr	9 Apr 16 Apr	23 Apr 30 Apr	7 May
23	887 People	Health	Avoidable Injury Education Service	£120,000	01/11/2017	7 01/01/2018	01/04/2018																			
23	888 People	Health	Health Checks	£309,792	01/11/2017	7 01/01/2018	01/04/2018																			
23	390 People	Crime and Drugs Partnership	Specialist Midwife	£30,780	01/11/2017	7 01/01/2018	01/04/2018																			
24	129 People	Children	Care at home for Children Framework		01/11/2017	01/01/2018	01/04/2018																			
24	130 People	Children	Adoption Support Fund Framework		01/11/2017	7 01/01/2018	01/04/2018																			
24	132 People	Housing Related Suppor	t Citywide Dispersed Alarms - Older People	£957,000	01/11/2017	7 01/01/2018	01/04/2018																			
24	135 People	Children	Rainbow Stripes	£7,000	01/11/2017	7 01/01/2018	01/04/2018																			
20	001 People	Adult Social Care - Accommodation Based	Care Support & Enablement	£24,000,000	06/11/2017	31/12/2017	01/04/2018																			
2:	115 People	Housing Related Suppor	t Supported Accommodation for homeless citizens	£21,646,377	20/11/2017	7 01/01/2018	01/04/2018																			
29	960 People	Housing Related Suppor	t Rough Sleepers Enablement Service	£2,313,450	20/11/2017	01/01/2018	01/04/2018																			
29	961 People	Housing Related Suppor (ILSS)	t Independent Living Support Service (Homelessness Prevention)	£9,572,753	20/11/2017	7 01/01/2018	01/04/2018																			
23	846 People	Adult Social Care - Community	Telecare and Telehealth	£1,730,000	01/12/2017	7 01/01/2018	01/04/2018																			
23	891 People	Crime and Drugs Partnership	Blood Borne Virus Treatment Clinic	£34,287	01/12/2017	7 01/01/2018	01/04/2018																			
	393 People	Health	LCPHS for General Practitioners	£609,000	01/12/2017	7 01/01/2018	01/04/2018																			
23	People	Health	LCPHS for Pharmacies		01/12/2017	7 01/01/2018	01/04/2018																			
2:	91 People	Sold Services	Housing First	£330,000	01/01/2018	3 01/01/2018	01/04/2018																			
23	41 People	Crime and Drugs Partnership	DV Grant Agreements	£250,446	01/01/2018	3 01/01/2018	01/04/2018																			
23	95 People	Crime and Drugs Partnership	Pharmacy Supervised Consumption Schemes	£678,000	01/01/2018	3 01/01/2018	01/04/2018																			
23	396 People	Crime and Drugs Partnership	Shared Care Alcohol Interventions (IBA)	£140,000	01/01/2018	3 01/01/2018	01/04/2018																			
24	185 People	Crime and Drugs Partnership	Supervised Consumption of Methadone & Buprenorphine	£678,000	01/02/2018	3 01/03/2018	01/04/2018																			
2:	157 People	Adult Social Care - Community	Homecare Accreditation		05/01/2019	05/02/2019	01/04/2018																			
23	345 People	Adult Social Care - Accommodation Based	Seagrave Court	£436,000	01/09/2017	7 01/02/2018	01/05/2018																			
2:	131 People	Education	Virtual School Data Collection	£112,000	01/11/2017	7 03/01/2018	01/05/2018																			
24	100 People	Crime and Drugs Partnership	Shared Care Drug Treatment	£228,000	01/03/2018	3 01/02/2018	01/05/2018																			
23	375 People	Community	Appropriate Adults Service	£105,000	01/11/2017	7 01/03/2018	01/06/2018																			
23	398 People	Community	Sign Language Interpreting Service	£1,020,000	01/12/2017	7 01/02/2018	01/06/2018							T				П								
23	97 People	Community	Deaf Community Centre	£62,229	01/01/2018	3 01/03/2018	01/06/2018																			
23	358 People	Education	Quality Assurance - Alternative Education Provision		01/02/2018	3 01/03/2018	01/06/2018																			
23	357 People	Community	Vulnerable Persons Preventative Service	£140,000	01/03/2018	3 01/04/2018	01/06/2018	1																		
23	899 People	Housing Related Suppor	t Housing Solutions (Home Improvement Agency) - Older People	£355,453	01/02/2018	3 01/04/2018	01/07/2018																			
24	154 People	Education	Education Skills Funding Agency - Adult Education Budget 2017/18	£301,056	01/02/2018	3 30/04/2018	31/07/2018				- 1	ļ	1 1													
20	30 People	Children	Adoption and Fostering Assessment Service	£1,200,000	01/02/2018	3 31/05/2018	01/08/2018																			
23	353 People	Education	Delivery of Family Learning		01/03/2018	3 01/05/2018	01/08/2018				Π															





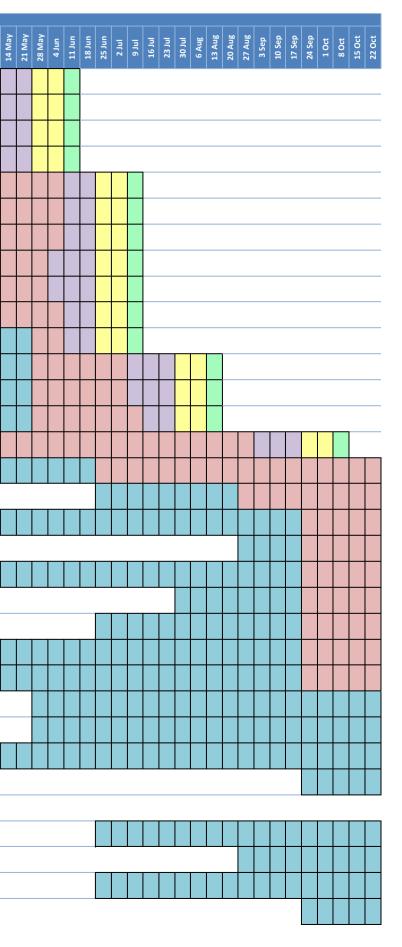
(ILSS)

Disorder Independent Living Support Service

								2017/18
Ref	Category	Sub-category	Project Title	Whole-life Value (inc extensions)	Issue Date	Outcome Notification Date	Contract Start Date	23 Oct 8 Nov 6 Nov 20 Nov 20 Nov 20 Nov 4 Dec 11 Dec 13 Nov 4 Dec 13 Nov 13 Dec 13 Nov 13 Dec 25 Dec 13 Jan 25 Peb 25 Mar 12 Mar 12 Mar 12 Mar 12 Mar 12 Mar 26 Mar 26 Mar 26 Mar 27 Apr 30 Apr 7 May
2113	People	Crime and Drugs Partnership	Criminal Justice Substance Misuse Service	£1,234,157	01/03/2018	3 01/06/2018	01/09/2018	
2401	People	Crime and Drugs Partnership	Drug & Alcohol Inpatient Provision	£386,839	01/04/2018	3 01/06/2018	01/09/2018	
2431	People	Education	School Swimming Provision for Quackers Swim School & The Lenton Centre		01/04/2018	8 01/06/2018	01/09/2018	
2363	People	Crime and Drugs Partnership	Pharmacy Services Database	£12,500	01/05/2018	8 01/06/2018	01/09/2018	
2365	People	Crime and Drugs Partnership	Pharmacy Needle Exchange	£100,000	01/04/2018	8 01/07/2018	01/10/2018	
2402	People	Community	Community Specific Advice Services for Deaf Citizens	£51,258	01/05/2018	8 01/07/2018	01/10/2018	
2403	People	Community	Community Specific Advice Services for Refugees and Asylum Seekers	£93,981	01/05/2018	3 01/07/2018	01/10/2018	
2404	People	Community	Financial Vulnerability Advice & Assistance - Citywide	£822,000	01/05/2018	3 01/07/2018	01/10/2018	
2405	People	Community	Financial Vulnerability Advice & Assistance - Neighbourhoodservices	£1,616,495	01/05/2018	3 01/07/2018	01/10/2018	
2478	People	Community	Financial Vulnerablity - Housing and Housing Debt Advice	£71,173	01/05/2018	3 01/07/2018	01/10/2018	
2347	People	Crime and Drugs Partnership	Domestic Homicide Review Indendent Chair & Author	£10,000	01/06/2018	3 01/07/2018	01/10/2018	
2340	People	Adult Social Care - Accommodation Based	Albany House	£728,100	01/06/2018	3 01/08/2018	01/11/2018	
2352	People	Adult Social Care - Community	Care at Woodvale, Extra Care Housing	£728,100	01/06/2018	3 01/08/2018	01/11/2018	
24 2) 8 00 00	People	Adult Social Care - Accommodation Based	Winchester and Woodthorpe Extra Care Scheme		01/06/2018	3 01/08/2018	01/12/2018	
	People	Children	DN2 Social Impact Bond	£11,000,000	01/12/2017	7 28/09/2018	01/01/2019	
2434	People	Health	Best Foot Forward – Guided Health Walks	£32,000	01/07/2018	3 01/01/2019	01/04/2019	
2142	People	Housing Related Support	t Mental Health Supported Accommodation		01/09/2018	3 01/01/2019	01/04/2019	
2325	People	Crime and Drugs Partnership	DSV Prevention Services	£447,873	01/10/2018	3 01/01/2019	01/04/2019	
2326	People	Crime and Drugs Partnership	Domestic Violence Services	£876,408	01/10/2018	3 01/01/2019	01/04/2019	
2327	People	Crime and Drugs Partnership	Sexual Violence Services	£541,008	01/10/2018	3 01/01/2019	01/04/2019	
2339	People	Health	Asylum Seeker & Refugee Health Service	£57,710	01/10/2018	3 01/01/2019	01/04/2019	
2343	People	Adult Social Care - Community	Health & Social Care Directory	£92,750	01/10/2018	3 01/01/2019	01/04/2019	
2349	People	Crime and Drugs Partnership	Domestic Violence Services Supported Accommodation	£1,428,000	01/10/2018	3 01/01/2019	01/04/2019	
2406	People	Crime and Drugs Partnership	Domestic Violence Independent Living SupportService	£658,494	01/10/2018	3 01/01/2019	01/04/2019	
2132	People	Crime and Drugs Partnership	Independent Advocate Service (IDVA)	£445,825	01/11/2018	3 01/01/2019	01/04/2019	
2334	People	Health	C-Card Scheme Co-ordination	£165,000	30/11/2018	3 01/01/2019	01/04/2019	
2333	People	Health	Chlamydia Screening Web-based service	£285,000	01/12/2018	3 01/01/2019	01/04/2019	
2392	People	Crime and Drugs Partnership	Support for male victims of DV	£24,500	01/12/2018	3 01/01/2019	01/04/2019	
2336	People	Children	Youth Offending Team Hard to Reach Service	£280,000	30/12/2018	3 01/01/2019	01/04/2019	
2407	People	Housing Related Support (ILSS)	t Older People Independent Living Support Service	£1,403,962	01/11/2018	3 01/03/2019	01/06/2019	
2344	People	Adult Social Care - Accommodation Based	Larkhill Village	£4,911,125	01/02/2019	9 17/03/2019	17/06/2019	
2410	People		t Physical & Sensory Impairment & HIV Independent LivingSupport Service	£573,635	01/11/2018	3 30/03/2019	30/06/2019	
2411	People		t Learning Disability & Autistic Spectrum	£1,224,362	01/12/2018	30/03/2019	30/06/2019	

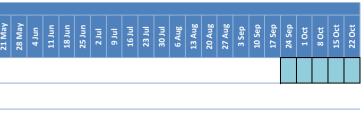
Pre-Procurement Issue Date Evaluation Standstill Award Date





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Ref Categ		Project Title	Whole-life Value I (inc extensions)		Outcome Notification Date		23 Oct 30 Oct 6 Nov 13 Nov 13 Nov 20 Nov 20 Nov 20 Nov 20 Nov 20 Nov 21 Nov 11 Dec 11 Dec 13 Nov 20 Nov 21 Nov 22 Jun 13 Nov 20 Nov 23 Nov 13 Nov 23 Nov 23 Nor 23 Nor 13 Nov 23 Nov 23 Nor 23 Nor 20
2332 Peop	e Health	Health & Employment Support Service	£450,000	01/04/2019	9 01/05/2019	01/08/2019	
2412 Peop	e Children	Short Breaks For Disabled Children	£177,900	01/02/2019	31/05/2019	31/08/2019	
2416 Peop	e Community	Adult Advocacy Service - County led	£1,164,114	01/05/2019	9 01/07/2019	01/10/2019	
2338 Peop	e Housing Related Suppo	ort Teenage Parents Accomodation Based Service	e £881,790	08/06/2019	9 01/08/2019	01/11/2019	
2348 Peop	Partnership	Hospital Alcohol Liaison (HALT)	£586,800	22/08/2019	9 01/09/2019	01/12/2019	
2328 Peop	Education	Off Site Alternative Education Provision		01/08/2019	9 01/10/2019	01/01/2020	
2337 Peop	Adult Social Care - Accommodation Based	Care Support and Enablement Call-Off - Benedict Court		01/06/2019	9 01/08/2019	09/01/2020	
2484 Peop		Children in Care Services - residential placements block contract		01/11/2019	9 01/12/2019	01/03/2020	
2418 Peop	Adult Social Care - Community	Day and Evening Services	£5,000,000	01/09/2019	31/12/2019	31/03/2020	
2331 Peop	· · ·	Smoking Cessation Services	£1,494,000	01/08/2019	9 21/12/2019	01/04/2020	
2419 Peop	e Health	Healthy Housing Referral Service	£29,700	01/09/2019	9 01/01/2020	01/04/2020	
2433 Peop	e Adult Social Care - Community	Social care in prisons	£45,000	01/09/2019	9 01/01/2020	01/04/2020	
2420 Peop	e Carers	Carer's Hub (Carers First)	£825,000	20/09/2019	9 01/01/2020	01/04/2020	
2421 Peop		Carers Respite Service	£2,100,000	20/09/2019	9 01/01/2020	01/04/2020	
2462 Peop 00 2423 Peop	e Carers	Young Carers	£700,000	20/09/2019			
2423 Peop 		Physical Activity and Obesity Services	£2,400,000	31/10/2019			
2424 Peop	e Housing Related Suppo	ort Mental Health Accommodation Based Service Star Hughenden	e- £1,258,389	01/11/2019	9 01/01/2020	01/04/2020	
2330 Peop	e Health	Integrated Sexual Health Services	£19,220,415	01/07/2020	0 04/01/2021	04/04/2021	
2329 Peop	e Crime and Drugs Partnership	Integrated Substance Misuse Treatment System	£18,304,460	01/12/2020	0 01/04/2021	01/07/2021	
2355 Peop	e Crime and Drugs Partnership	The Health Shop (Sexual Health and Needle Exchange Services)	£164,523	01/12/2020	0 01/04/2021	01/07/2021	
2426 Peop	e Crime and Drugs Partnership	Family Support Service	£935,000	01/12/2020	0 01/04/2021	01/07/2021	
2342 Peop	e Crime and Drugs Partnership	Specialist ED Domestic Violence Nurse	£180,000	01/08/2021	1 01/01/2022	01/04/2022	
2351 Peop	Partnership	Young People's Substance Misuse Service	£320,000	01/12/2022			
2427 Peop	e Crime and Drugs Partnership	POW Service	£72,000	01/08/2023	3 01/01/2024	01/04/2024	





														2017/18								
Ref Sub-category	Project Title	Whole-life Value Is (inc extensions)		Dutcome Notification Date	Contract Start Date	23 Oct 30 Oct 6 Nov 13 Nov	20 Nov 27 Nov 4 Dec	11 Dec 18 Dec	25 Dec 1 Jan	8 Jan 15 Jan	22 Jan 29 Jan 5 Feb	5 Feb 12 Feb 19 Feb 26 Feb 5 Mar 12 Mar	19 Mar 26 Mar 2 Apr 9 Apr	16 Apr 23 Apr 30 Apr 7 Mav	14 May 21 May 28 May	4 Jun 11 Jun 18 Jun	25 Jun 2 Jul 9 Jul	16 Jul 23 Jul	30 Jul 6 Aug 13 Aug	20 Aug 27 Aug 3 Sep	10 Sep 17 Sep 24 Sep	1 Oct 8 Oct 15 Oct
2262 ICT	Supply and fit Audio Visual Equipment	£37,241	01/10/2017	01/11/2017	17/11/2017																	
2267 FM	Supply and Delivery of Stab Vests	£22,500	23/07/2017	13/10/2017	23/11/2017																	
2460 Midlands Engine & D2	N2 Midlands Engine Campaign	£250,000			30/11/2017																	
2953 EMSS	Transformation Support	£70,000	20/11/2017	27/11/2017	01/12/2017																	
2145 ICT	Call Manager Upgrade	£781,024	11/10/2017	21/11/2017	04/12/2017																	
2441 ICT	SAN switches & Maintenance	£60,000	18/11/2017	13/12/2017	27/12/2017																	
2439 OT	Equality and Diversity Training	£49,000	13/11/2017	18/12/2017	01/01/2018																	
2958 ICT	Market IT System	£30,000	13/11/2017	01/12/2017	01/01/2018																	
2467 ICT	Nexus 7710 Switches	£255,000	25/11/2017	20/12/2017	02/01/2018																	
1426 FM	Central Catering Equipment Maintenance and Extraction Cleaning	£100,000	01/09/2017		08/01/2018																	
2256 Environment	Kennelling and Maintenance of Stray Dogs	£140,000			18/01/2018																	
2947 Environment	Stray Dog Kennelling	£48,000	22/11/2017	04/01/2017	18/01/2018																	
2265 FM	Highfields Park Boat Hire Concession		18/11/2017	09/01/2018	20/01/2018																	
یں 2468 Transport	MOT Ramps	£90,000	13/11/2017	15/12/2017	26/01/2018																	
1791 ICT	Citrix Advantage Subscription & Software Maintenance	£85,000	20/12/2017	27/01/2018	28/01/2018																	
1694 Transport	Supply of Taxi and Small Vehicle Passenger Transport Services	£10,800,000	01/09/2017	01/09/2017	01/02/2018					_		_										
1692 Environment	Waste Transfer Service	£195,000	01/12/2017	01/01/2018	01/02/2018																	
1946 FM	Janitorial supply and delivery (cleaning consumables)	£1,866,000	01/12/2017	01/12/2017	03/02/2018																	
1987 FM	Supply & Delivery of Dairy Products	£706,000	08/11/2017	24/01/2018	05/02/2018																	
2125 FM	Electrical Equipment Supply Framework	£5,000,000	10/11/2017	05/01/2018	05/02/2018																	
1982 Transport	Tyre Contract (Bassetlaw District Council lead)) £1,400,000			08/02/2018																	
2016 Marketing & Communications	Social Media Monitoring Dashboard	£34,000	29/12/2017	31/01/2018	12/02/2018																	
2268 FM	Janitorial Product Supply - Derby City Council	£435,000	25/11/2017	04/01/2018	15/02/2018																	
1886 Finance	Debt recovery and enforcement framework services concession. Council Tax, National	£5,600,000	01/12/2017	15/01/2018	15/02/2018																	
2253 ICT	Leisure Management System	£388,682	01/12/2017	01/02/2018	16/02/2018																	
2124 OT	Mobility Cars Medical Checks	£135,000	20/11/2017	03/02/2018	01/03/2018																	
1448 FM	Supply and Delivery of Office Stationery Lot 1 & Computer consumables Lot 2	£1,125,000	27/11/2017	01/02/2018	01/03/2018																	
2058 Marketing & Communications	Digital Signage		29/11/2017	22/01/2018	01/03/2018																	
2261 Marketing & Communications	Design Framework	£100,000	01/12/2017	01/02/2018	01/03/2018																	
2027 ICT	Cabling Framework	£316,000	29/12/2017	06/02/2018	01/03/2018																	
2451 Transport	Hook Loaders	£200,000	27/11/2017	12/01/2018	05/03/2018																	
2452 Transport	Mini Tractor, Utility Vehicle and Gang Mower, (ESPO)	, £100,000	27/11/2017	12/01/2018	05/03/2018																	



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Ref	Sub-category	Project Title	Whole-life Value Is (inc extensions)	ssue Date	Outcome C Notification Date	Contract Start Date	23 Oct 30 Oct	6 Nov	13 Nov 20 Nov	27 Nov	4 Dec	18 Dec	25 Dec	1 Jan 8 Jan	15 Jan	22 Jan	29 Jan 5 Eah	12 Feb	19 Feb	26 Feb	5 Mar 17 Mar	19 Mar	26 Mar	2 Apr 9 Apr	16 Apr	23 Apr 30 Apr	7 May	14 May 21 May
	1897 Marketing & Communications	Commercial Advertising Framework	£400,000	29/12/2017	28/02/2018	05/03/2018						T																
	2146 Marketing & Communications	Commercial Services Website		29/12/2017	28/02/2018	12/03/2018																						
	2004 Transport	Supply of 18 Tonne Gritter/Demount body	£120,000	27/11/2017	31/01/2018	16/03/2018																						
	2005 Transport	Supply of 18 Tonne Mainline Sweeper	£120,000	27/11/2017	31/01/2018	16/03/2018																						
	2006 Transport	Supply of 4 Tractors	£180,000	27/11/2017	31/01/2018	16/03/2018																						
	2007 Transport	Supply of 7 Sweepers	£500,000	27/11/2017	31/01/2018	16/03/2018																						
	2028 Finance	Credit Reference Provision	£18,000	01/12/2017	01/02/2018	18/03/2018																						
	2251 ICT	API SMS Service Provider	£27,000	01/01/2018	01/03/2018	31/03/2018																						
	2250 Environment	Energy Service Broker	£100,000			01/04/2018																						
	2239 FM	CCTV Monitoring and Mobile Patrols at the Woodlands		01/07/2017	01/01/2018	01/04/2018									Γ													
	2240 Environment	Electricity PPMIP Service Provider		01/09/2017	01/12/2017	01/04/2018																						
	2237 Environment	Newspapers and Publications	£27,000	01/10/2017		01/04/2018																						
	2243 Environment	Public Health Funerals	£500,000	01/10/2017	01/02/2018	01/04/2018																_						
	22 <u>44</u> FM D	Light Catering Equipment	£120,000	01/10/2017		01/04/2018																						
	298 Finance	Financial Consultancy Framework	£600,000	01/11/2017	01/04/2018	01/04/2018																				_		
	2255 Finance	NCC Insurance	£3,000,000	01/11/2017	01/03/2018	01/04/2018																						
	2459 Environment	Highfields Boating Lakes		08/11/2017	15/01/2018	01/04/2018																						
	2285 OT	Assisted Handling and Lifting Training	£60,000	09/11/2017	08/01/2018	01/04/2018																						
	2245 Professional Services	Online Legal Research	£74,997	01/12/2017	01/03/2018	01/04/2018																						
	2249 Marketing & Communications	Email Marketing Platform (Go Delivery)	£17,904	01/12/2017	01/03/2018	01/04/2018																						
	2246 OT	Assisting & Moving Training	£18,000	01/01/2018	01/03/2018	01/04/2018																						
	2247 Marketing & Communications	Festive Lighting Framework	£75,000	01/01/2018	01/03/2018	01/04/2018																						
	2248 ICT	Scanning Contract	£32,500	01/01/2018	01/03/2018	01/04/2018																						
	2263 Professional Services	Legal Framework Major Programmes	£500,000	01/01/2018	01/03/2018	01/04/2018																						
	2154 ICT	Finance, HR and Payroll System	£22,500,000	11/10/2017	01/02/2018	02/04/2018																						
	1464 FM	For the Provision of Courier Services	£120,000	01/12/2017	01/01/2018	02/04/2018																						
	2949 EMSS	Finance, HR and Payroll System Implementation	£22,500,000	17/01/2018	19/02/2018	02/04/2018																						
	2144 ICT	LAN / WIFI / VOIP Maintenance	£76,185	02/01/2018	01/03/2018	30/04/2018																						
	2236 ICT	E Tendering System	£100,000	01/01/2018	01/05/2018	03/05/2018																						
	2235 Marketing & Communications	Language Solutions/Translation Services	£1,200,000	18/12/2017	01/05/2018	31/05/2018																						
	2018 ICT	Cloud Public Access Wi-Fi	£135,000	10/12/2017	11/02/2018	01/06/2018											T											
	2299 Marketing & Communications	Active Nottingham Website Design	£25,000	04/05/2018	24/05/2018	16/06/2018																						

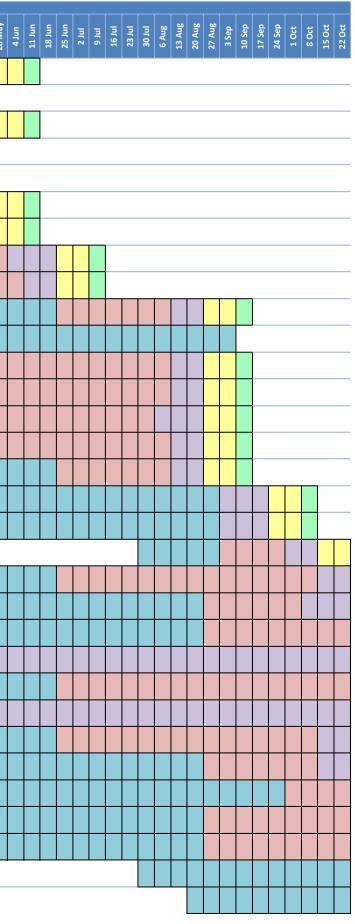
Pre-Procurement Issue Date Evaluation Standstill Award Date



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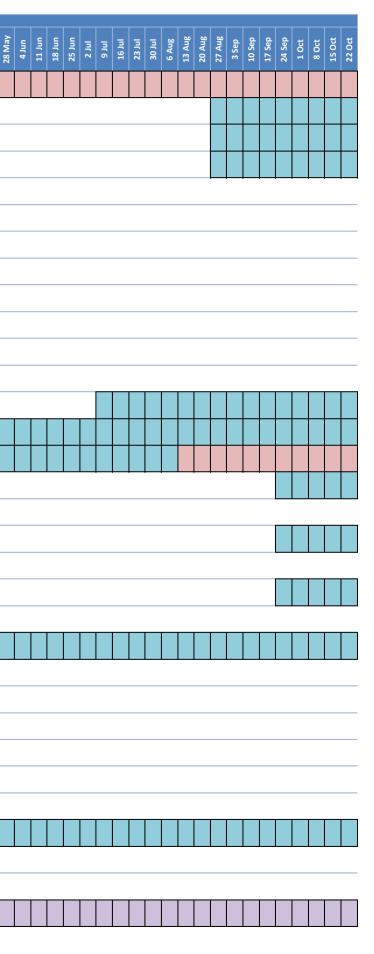
Sub-category	Project Title	Whole-life Value Is (inc extensions)		Outcome Co Notification Date Da	ontract Start ate	23 Oct 30 Oct	6 Nov 13 Nov	20 Nov	4 Dec	11 Dec	25 Dec	1 Jan 8 Jan	15 Jan	29 Jan	5 Feb	12 Feb 19 Feb	26 Feb	12 Mar	19 Mar	26 Mar 2 Apr	9 Apr	16 Apr 23 Apr	30 Apr	7 May 14 May	21 May
2234 Finance	Deceased Account Recovery	£12,500	01/01/2018	01/06/2018	25/06/2018		T	ΓĒ																	
2255 Finance	Banking Service	£214,402	01/02/2018	01/05/2018	26/06/2018		T		+							+		t		1			Π	T	Г
2233 Marketing & Communications	Council Tax Printing	£580,000	01/05/2018	01/06/2018	27/06/2018								1 1												
2492 EMSS	Ticketing System	£100,000	01/01/2017	01/03/2018	01/07/2018																				
2957 Marketing & Communications	Revenue & Benefits Printing Contract	£280,000	01/01/2018	01/03/2018	01/07/2018																				
2231 ICT	Mobile Phones	£500,000	01/02/2018	01/06/2018	01/07/2018		1	Ħ																	
1462 FM	For the Supply and Delivery of White Goods	£120,000		01/06/2018	04/07/2018			1																T	-
2232 Finance	Purchase Cards	£500,000	01/04/2018	01/07/2018	01/08/2018													1							Π
1259 FM	For the Provision of Cash Collection Services	£100,000	01/06/2018	02/07/2018	01/08/2018							+						t							
2230 ICT	SQL 2012/2014	£93,928	01/07/2018	01/09/2018	09/09/2018												1 1			+		+			
229 FM	Meals at Home	£400,000			11/09/2018															+		+			\square
228 ICT	Self Service Reception System	£13,400	01/05/2018	01/09/2018	15/09/2018											+									H
227 Transport	City Link & Centre Link Bus Service		01/04/2018	31/08/2018	24/09/2018											+									Ħ
A ICT	Corporate Document Management System	£163,000	01/05/2018	01/09/2018	30/09/2018											+									Ħ
<u>1</u> 12 10 10 10 10	Fixed To Mobile Telephony Traffic	£47,000	01/06/2018	01/09/2018	01/10/2018																				
225 ICT	Digitisation of Inbound Mail for EMSS	£122,760	01/07/2018	01/09/2018	01/10/2018																				П
222 ICT	WAN & DATA	£1,870,810	04/09/2018	01/10/2018	30/10/2018																				\square
223 ICT	Voice Telephony	£1,393,420	04/09/2018	01/10/2018	30/10/2018																				\square
221 FM	Sandwiches and Fillings	£50,000	05/09/2018	21/10/2018	01/11/2018																				
2220 ICT	Email Replacement - Hardware and Software	£134,323	01/07/2018	01/11/2018	06/11/2018																				
2219 Transport	Staff Travel & Accommodation	£300,000	01/09/2018	01/11/2018	01/12/2018																				\square
218 OT	Health & Social Care QCF Training	£15,000	01/09/2018	01/12/2018	30/12/2018																				
2216 FM	Supply and Delivery of Fresh Meat	£414,000	01/06/2017		31/12/2018																				
217 Transport	Vehicle Identification Plates		01/07/2018	30/11/2018	31/12/2018		+					+		+		+		┢		+		+			Ħ
260 FM	Supply and Delivery of Fresh Fruit and	£492,000	01/04/2018		01/01/2019		+	++	+				++			+	$\left \right $	+							
2463 ICT	Vegetables N3 Connection & HSCN		01/07/2018	02/11/2018	01/01/2019													+							H
2215 OT	Eye Examinations	£14,000	01/09/2018	01/11/2018	22/01/2019													+							\square
252 ICT	Server Contract	£464,560	02/10/2018	01/02/2019	17/02/2019											+	$\left \right $	+							++
2214 Finance	Merchant Acquiring	£337,500	01/09/2018	01/02/2019	01/03/2019	ļļ																		+	Ħ
2212 Finance	EDI File Transmission	£14,500	01/09/2018	04/02/2019	31/03/2019											+		+		+				+	\square
2213 Finance	Citizens Pre Payment Cards Personal Budgets	£80,000	01/01/2019	01/03/2019	31/03/2019																				
2211 Environment	Provision of Library Stock Supply	£560,000			01/04/2019																				





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Ref Sub-category	Project Title	Whole-life Value Is (inc extensions)	sue Date	Outcome Notification Date	Contract Start Date	23 Oct 8 000 13 Nov 27 Nov 27 Nov 27 Nov 27 Nov 27 Nov 13 Dec 28 Jan 13 Dec 25 Dec 14 Dec 25 Dec 25 Dec 25 Dec 25 Dec 25 Dec 25 Dec 26 Mar 23 Apr 23 May 28 May
1877 Transport	9 off Refuse Collection Vehicles (7 off Domestic RVC's and 2 off Commercial RCV's)	£1,548,000	03/05/2018	01/03/2019	01/04/2019	
2202 Environment	Municipal Waste Recycling	£4,500,000	01/11/2018		01/04/2019	
2295 ICT	Email Hardware Upgrade Part 3	£134,323	01/12/2018	01/03/2019	01/04/2019	
2296 ICT	Work on Loxley Data Centre	£59,037	01/12/2018	01/03/2019	01/04/2019	
2203 FM	King Edward Park Ice Cream Concession		01/01/2019	1	01/04/2019	
2204 FM	Bulwell Hall Park Ice Cream Concession		01/01/2019		01/04/2019	
2205 FM	Clifton Playing Fields Ice Cream Concession		01/01/2019	1	01/04/2019	
2206 FM	Colwick Park Ice Cream Concession		01/01/2019	1	01/04/2019	
2207 FM	Bulwell Forest Rec Ice Cream Concession		01/01/2019	I	01/04/2019	
2208 FM	Wollaton Park Ice Cream Concession		01/01/2019	1	01/04/2019	
2209 FM	Victoria Embankment Ice Cream Concession		01/01/2019	1	01/04/2019	
2210 FM	Wollaton Park Inflatable Play Equipment Concession		01/01/2019)	01/04/2019	
2201 Finance	Treasury Management Advisors	£28,425	23/01/2019	28/02/2019	0 01/04/2019	
2242 Finance	School Absence Insurance	£1,950,000	01/09/2019	01/03/2019	0 01/04/2019	
240 Environment	Transport of Bodies	£66,000	16/08/2018	16/11/2018	3 16/04/2019	
2 😁 Transport	Light Commercial Vehicles Framework	£5,000,000	01/01/2019	01/04/2019	01/05/2019	
2199 ICT	Income Management Enterprise Licence	£300,000	01/02/2019	01/04/2019	01/05/2019	
2197 ICT	Corporate MFD and Print Room	£1,434,494	01/02/2019	01/05/2019	22/05/2019	
2196 ICT	EMSS e-recruitment System	£52,000	01/02/2019	01/05/2019	25/05/2019	
2195 Environment	Events Services and Infrastructure Framework	k £890,000	01/12/2018		31/05/2019	
2194 Transport	Cashless Parking	£50,000	01/02/2019	24/05/2019	24/06/2019	
2193 ICT	MS Licences (RHE)	£120,000	01/03/2019	01/06/2019	30/06/2019	
2191 ICT	Microsoft Licence Enterprise Subscription agreement	£2,025,930	01/02/2019	01/06/2019	01/07/2019	
2323 ICT	Microsoft Licence Enterprise Subscription Agreement	£2,025,930	01/02/2019	01/06/2019	01/07/2019	
2192 Environment	Nottingham Funeral		03/05/2019	20/06/2019	01/07/2019	
2190 ICT	Load Balancing & Reverse Proxy	£157,458	01/04/2019	01/07/2019	9 11/07/2019	
2287 Marketing & Communications	Printing Framework	£4,000,000	01/05/2019	01/07/2019	9 11/07/2019	
2189 FM	Lenton Rec Ice Cream Concession		01/05/2019	1	24/07/2019	
2274 Environment	Emergency Mortuary Services		01/04/2019	01/07/2019	01/08/2019	
2188 ICT	IT Infrastructure Database (POWER 8 AIX)	£102,696	01/05/2019	18/07/2019	9 15/08/2019	
2294 EMSS	Oracle Licensing and Support Contracts for EMSS	£600,000	01/05/2019	01/08/2019	0 01/09/2019	
2186 FM	Highfields Park Boat Hire & Golf Concession		01/01/2017	,	01/10/2019	





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Ref Sub-category	Project Title	Whole-life Value (inc extensions)	Issue Date	Outcome Notification Date	Contract Start Date	23 Oct <mark>30 Oct</mark> 6 Nov 13 Nov	20 Nov 27 Nov	4 Dec 11 Dec 18 Dec	25 Dec 1 Jan	8 Jan 15 Jan 22 Jan	29 Jan 5 Feb	12 Feb 19 Feb	26 Feb 5 Mar	12 Mar 19 Mar 26 Mar	2 Apr 9 Apr	بة الأ		21 May
2187 Environment	Electricity Contract	£18,600,000	26/05/2019	13/07/2019	01/10/2019													
2952 OT	Directory of Approved Apprenticeship Training	£15,000,000	01/06/2019	01/09/2019	01/10/2019													
2304 Transport	Highways Surveys	£60,000	01/07/2019	30/10/2019	30/11/2019													
2185 FM	Supply and Delivery of Wheelie Bins	£800,000	01/06/2019		01/12/2019													
2158 ICT	Wireless Concessions	£100,000	01/07/2019	01/10/2019	01/12/2019													
2292 Transport	7 X Welfare Vehicles	£500,000	12/10/2019	18/11/2019	12/12/2019													
2293 Transport	Purchase of 3 Types of Grounds Maintenance Machinery	£75,000	12/10/2019	18/11/2019	12/12/2019													
2184 ICT	MS Licences (Enterprise Products / Online Services / Additional Products	£321,002	01/11/2019	01/12/2019	16/12/2019													
2183 Transport	Replacement Fleet Vehicles	£2,500,000	01/06/2019	30/11/2019	31/12/2019													
2181 Transport	Next Generation of Parking Meters / Paymen Machines (Pay on Foot)	t £530,000	01/07/2019	01/12/2019	01/01/2020													
2182 Transport	Replacement Construction Vehicles		01/07/2019	30/11/2019	01/01/2020													
2180 ICT	Mind of My Own App	£53,250	01/09/2019	01/01/2020	31/01/2020													
2178 Environment	Toxicology Services (Coroners Services)	£600,000			01/02/2020													
2 69 Environment	Clinical Waste Treatment & Disposal (infectious, offensive and hazardous).	£210,000	01/09/2019	01/12/2019	01/02/2020													
2177 Finance	BACS	£248,000	01/09/2019	01/12/2019	01/03/2020													
2297 Transport	Vehicle Spares	£3,000,000	04/01/2018	01/03/2020	0 01/04/2020													
2174 Environment	Gas contract	£9,000,000	01/08/2019	01/01/2020	0 01/04/2020													
2175 ICT	Social Care Case Management Sytem	£1,400,000	01/10/2019	01/03/2020	0 01/04/2020													
2176 Marketing & Communications	Council House Feature Display	£33,382	01/01/2020	01/03/2020	0 01/04/2020													
2954 Finance	Bill Payment		01/03/2020	01/05/2020	01/06/2020													
2173 ICT	Commercial Waste System	£134,950	01/02/2020	01/06/2020	29/06/2020													
2172 FM	Highfields Park Ice Cream concession		01/06/2018	01/05/2018	01/08/2020													
2264 FM	Supply and Delivery of Groceries and Frozen	£3,000,000	01/05/2019	01/09/2017	05/10/2020													
2951 OT	Employee Benefits	£504,000	01/06/2020	23/09/2020	0 07/10/2020													
2171 Transport	Local Link Bus Contract Batch 2	£1,200,000	01/06/2019	25/09/2020	25/10/2020													
2170 Environment	Gym Equipment for Leisure Centres	£996,000			15/11/2020													
2290 Transport	Average Speed Camera Scheme Broxtowe Lane	£150,000	20/06/2016	07/07/2016	08/01/2021													
2169 ICT	IPAMs	£158,000	01/06/2020	01/01/2021	01/02/2021													
2168 ICT	C2C Archive One	£284,128	01/11/2020	01/02/2021	14/03/2021													
2167 FM	The Beach and Christmas Market Service Concessions	£400,000	01/10/2020	01/09/2020	0 01/04/2021													
2284 Transport	5 x Flail Mowers	£150,000	10/02/2017	10/03/2017	20/06/2021													
2166 FM	For the Provision of Managed Vending Services	£500,000	18/10/2021		08/03/2022													
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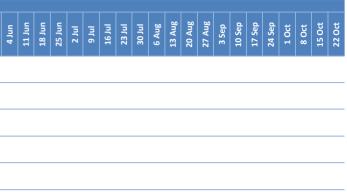


28 May

4 Jun	11 Jun	18 Jun	25 Jun	2 Jul	lul e	16 Jul	23 Jul	30 Jul	6 Aug	13 Aug	20 Aug	27 Aug	3 Sep	10 Sep	17 Sep	24 Sep	1 Oct	8 Oct	15 Oct	22 Oct

																							2017/	18			
Re	f Sub-category	Project Title	Whole-life Value (inc extensions)	Issue Date	Outcome Notification Date	Contract Start Date	23 Oct 30 Oct	6 Nov	13 Nov 20 Nov	27 Nov 4 Dec	4 Vec 11 Dec	18 Dec	25 Dec 1 Jan	8 Jan	22 Jan	29 Jan 5 Feb	12 Feb	19 Feb 26 Feb	5 Mar	12 Mar 19 Mar	26 Mar 2 Anr	9 Apr	16 Apr 23 Apr	30 Apr 7 Mav	14 May	21 May 28 May	4 lun
	2279 FM	Catering Concession Royal Centre Theatre	£10,000,000	0 01/10/2021	01/04/2022	19/05/2022																					
	2165 Environment	Forest Recreation Ground Café Concession	£46,000	0 01/08/2023	01/10/2023	01/11/2023																					
	2164 FM	Highfields Park Golf Concession		01/01/2027	10/12/2026	01/04/2027																					
	2163 Environment	Forest Recreation Sports Zone Management Concession		01/10/2027	30/11/2027	01/01/2028																					
	2159 ICT	Fibre Ducts Concessions	£3,447,844	01/03/2036	01/07/2036	01/09/2036																					
	2162 FM	For a service concession with an Operator for the New Bio-Science Facility in Nottingham		16/07/2044	15/12/2044	16/01/2046																					





Note: excludes contracts expected to be awarded through the SCAPE framework

						_													2	017/18											
Ref Sub-category	Project Title	Whole-life Value Iss (inc extensions)		Outcome C Notification Date D	Contract Start		<u>s</u>	ğ	S S S	Dec Dec	Dec an	e a	an Jan	lan eb	Feb Feb	feb 1ar	Mar Mar	var pr	Apr	4pr Apr	Aay Aay	lav Iav	55	5 5	3 3	33	gur	Aug	ep Sep	sep 5	t t
		(inc extensions)			Jace	30 (30)	13 N	20	27 N 4 D		25 [¹⁵	29 J	191	26 I 5 N	12 N 19 N	26 N 2 A	9 A 16 /	30 /	7 N 14 N 12	28 0	11 Jun 18 Jun	25	9 J	30 23	6 A 13 /	20/	3 S 10 9	24 5	15.08
2143 Highways	Highways Framework - District Heating	£16,000,000	30/06/2017	01/11/2017	02/11/2017																										
2458 Professional Services	Castle Archaeological Services – Service Courtyard	£110,000	29/09/2017	23/11/2017	24/11/2017																										
1898 Highways	Highways Framework Agreement	£90,000,000	21/07/2017	30/11/2017	01/12/2017																										
2447 Minor Works	Colwick Country Park Improvements	£140,000	08/09/2017	07/11/2017	01/12/2017																										
2054 Highways	PV Framework	£65,000,000	22/09/2017	15/11/2017	04/12/2017																										
2321 Minor Works	Queens Walk Recreation Ground	£35,000	31/10/2017	01/12/2017	04/12/2017																										
2102 Professional Services	Heritage Action Zone Conservation Architect	£25,000	30/10/2017	18/12/2017	25/12/2017																										
2089 Minor Works	Fuel Cells	£250,000	24/10/2017	19/12/2017	08/01/2018																										
2318 Minor Works	Broxtowe Country Park (or Strelley)	£58,580	13/11/2017	15/12/2017	08/01/2018																										
2099 Minor Works	City Heights play area	£50,000	14/11/2017	15/12/2017	08/01/2018																										
2319 Minor Works	Valley Road Park & Play Area	£110,000	14/11/2017	15/12/2017	08/01/2018																										
2320 Minor Works	Peggy's Park & Play Area	£80,000	14/11/2017	15/12/2017	08/01/2018																										
1972 Traffic & Safety	Property Level Protection Scheme	£230,000	10/11/2017	10/01/2018	11/01/2018																										
2∯1 Highways ℕ	Solar Panel Cleaning	£20,000	20/11/2017	18/12/2017	15/01/2018																										
2010 Professional Services	Consultancy Advice - District heating Island site	£100,000	30/11/2017	04/01/2018	28/01/2018																										
2116 Minor Works	The Elms Primary School Demolition Contractor	£250,000	01/11/2017	08/01/2018	05/02/2018																										
2487 Professional Services	Castle Archaeological Services - Castle Grounds	£110,000	30/11/2017	31/01/2018	06/02/2018																										
2449 Professional Services	Transport Strategy Consultancy Framework		23/11/2017	11/01/2018	08/02/2018																										
2445 Professional Services	Ecological Consultants	£25,000	01/12/2017	20/01/2018	10/02/2018																										
1170 Safety & Compliance	Demolition & Emergency Building Works	£12,000,000	22/11/2017	25/01/2018	12/02/2018																										
2096 Minor Works	Bilborough Park play area	£130,000	23/10/2017	13/11/2017	01/03/2018																										
2097 Minor Works	Trafford Gardens play area	£57,000	23/10/2017	21/11/2017	01/03/2018																										
2107 Minor Works	Colwick Park - High Ropes Installation	£300,000	18/12/2017	26/02/2018	19/03/2018																										
2129 Traffic & Safety	Derby-Nottingham Metro: Natural Flood Management	£260,000	01/12/2017	02/02/2018	01/04/2018																										
2457 Safety & Compliance	СНР	£92,000	04/12/2017	19/02/2018	01/04/2018																										
1995 Safety & Compliance	Asbestos Surveys & Analytic Services	£400,000	11/12/2017	26/02/2018	01/04/2018																										
2308 Minor Works	R&M - Fire Protection Systems	£660,000	18/12/2017	12/02/2018	01/04/2018																										
2309 Minor Works	R&M - Air Handling Plant and Air Conditioning	£920,000	29/01/2018	05/02/2018	01/04/2018																										
1907 Highways	Hire of Haulage with Driver	£600,000	03/02/2018	25/03/2018	01/04/2018																										
2462 Major Regeneration Schemes	Broadmarsh Car Park Design & Build	£45,000,000	19/09/2017	16/03/2018	12/04/2018																										
1872 Major Regeneration Schemes	Castle Construction	£17,000,000	04/08/2017	15/04/2018	06/05/2018																										

Pre-Procurement



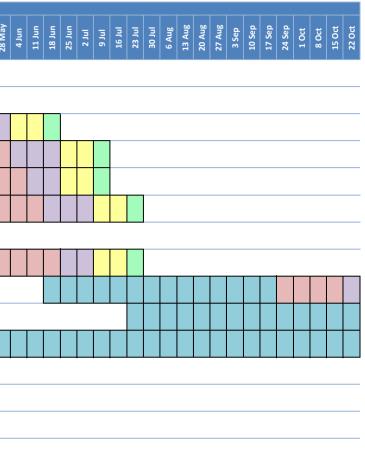
Note: excludes contracts expected to be awarded through the SCAPE framework

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f Sub-category	Project Title	Whole-life Value (inc extensions)	Issue Date	Outcome Notification Date	Contract Start Date	23 Oct 30 Oct	6 Nov 13 Nov	20 Nov	4 Dec	11 Dec	18 Dec 25 Dec	1 Jan	8 Jan	22 Jan	29 Jan	5 Feb	12 Feb	19 Feb 26 Eah	5 Mar	12 Mar	19 Mar	26 Mar 2 Apr	9 Apr	16 Apr 23 Apr	30 Apr	7 May	14 May 21 May	28 May
1944 Major Regeneration Schemes	Spondon Street Development	£6,000,000	01/12/2017	7 01/05/2018	3 20/05/2018																						Г	
2317 Safety & Compliance	Dangerous Structures - Out of Hours Consultancy	£90,000	01/03/2018	3 10/05/2018	8 01/06/2018																							
1900 Highways	Wheeled Backhoe Loader hire with operator	£2,000,000	05/04/2018	3 08/06/2018	8 02/07/2018				-		-																	
2075 Highways	Hire of Plant with Operator (Mini Tracked Excavator, Tracked Excavator and Wheeled	£560,000	18/04/2018	3 26/06/2018	3 15/07/2018																							
2078 Highways	Hire of Plant with Operator (Tracked Loader/Dozer hireand Skid Steer Loader)	£160,000	24/04/2018	3 02/07/2018	3 23/07/2018																							
2082 Highways	Hire of Plant with Operator (Multi Purpose Utility Vehicle, Midi Paver and Vac Ex)	£320,000	08/05/2018	3 16/07/2018	3 30/07/2018			_					_															
2155 Traffic & Safety	River Leen & Day Brook Blue Green Infrastructure Works		01/12/2017	7 01/02/2018	8 01/08/2018																				_			
2080 Highways	Hire of Plant with Operator (Sweeper and Gully Emptier)	£160,000	07/05/2018	3 16/07/2018	8 06/08/2018																							
1899 Highways	Plant and Tool Hire	£1,000,000	28/09/2018	3 17/11/2018	3 24/11/2018																							
1901 Highways	Construction Materials Framework Agreement	£8,000,000	05/11/2018	3 04/01/2019	9 11/01/2019																							
2313 Minor Works	R&M - Pool Plant	£445,376	20/11/2018	3 05/02/2020	0 01/04/2020																							
2316 Minor Works	Minor Works Framework Agreement	£12,000,000	01/08/2019	9 10/02/2020	0 01/04/2020														•			÷		ł			_	-
2314 Minor Works	Lift Maintenance	£575,897	06/11/2019	05/02/2019	0 01/04/2020																							
2307 Minor Works	R&M - Chimneys and Lightning Conductors	£140,000	25/11/2019	20/01/2020	0 01/04/2020																							
2 2 2 2 2 2 2 2 Minor Works N	R&M - Chlorine Dioxide Units	£124,000	26/11/2019	9 21/01/2020	0 01/04/2020																							
2948 Minor Works	Highfields Park - Capital Works	£75,000																										

Pre-Procurement

Issue Date Evaluation





COMMISSIONING AND PROCUREMENT SUB-COMMITTEE 7 14th November 2017

Subject:	Cleaning Consumables Contract	
Corporate	Andrew Vaughan,	
Director(s)/	Corporate Director of Commercial and Operations	
Director(s):		
Portfolio Holder(s):	Councillor Graham Chapman, Portfolio Holder for Resources and	
	Neighbourhood Regeneration	
Report author and	Paul Ritchie	
contact details:	Lead Procurement Officer 0115 8764194	
	Paul.ritchie@nottinghamcity.gov.uk	
Key Decision	│ │ │ │ │ │ │ │ │ │ │ │ │ │ │ │ │ │ │ │	No
Reasons: 🛛 Expend	liture 🗌 Income 🗌 Savings of £1,000,000 or 🛛 🕅 Bayapua	
more taking account of	of the overall impact of the decision	Capital
Significant impact on	communities living or working in two or more	⊲ No
wards in the City		
Total value of the de	ecision: £2,000,000	
Wards affected: All	Date of consultation with Portfolio	
	Holder(s): Councillor Graham Chapr	nan
	25/10/17	
Relevant Council Pla		
Strategic Regeneration		
Schools		
Planning and Housing	ו	
Community Services	9	
Energy, Sustainability	v and Customer	
Jobs, Growth and Tra		
Adults, Health and Co	•	
	ention and Early Years	
Leisure and Culture		
	bourhood Regeneration	
	(including benefits to citizens/service users):	
	expired on 19 th October 2017 and has moved on to a rolling contract	t
Repetits of renewing t	the contract are that citizens and Nottingham City Council (NCC) er	nnlovees
	d work in all NCC properties in a clean and safe environment	npioyees
Exempt information		
None		
Recommendation(s)		
	go out to tender and award the contract for a period of 4 years to th	e most
economically a	dvantageous tender received	
2 To delegate the	e award of the contract to the Corporate Director of Commercial Op	erations.
	joint procurement with Derby City Council with Nottingham City Cou	ıncil
leading the tend	dering exercise	

1 REASONS FOR RECOMMENDATIONS

1.1 To enable the Council to provide clean and safe environment to work and live in whilst keeping the citizens and staff at heart. The joint procurement with Derby will increase the spend on these products and both Authorities are hoping to make savings through the increase in economies of scale.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

2.1 The Council is required to ensure that it is compliant with its own Financial Regulations and EU procurement law and as the current contract has expired a new tendering exercise and subsequent contract award will ensure compliance.

The Council may make savings against current spend on the products via the tendering process including an electronic reverse auction.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

3.1 Do nothing, and this option was rejected as the council has an ongoing demand for these products.

4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 The tendering exercise for cleaning consumables will need to demonstrate value for money for the council with savings sought against current spend.
- 4.2 The contract should adhere to financial regulations and once awarded should be regularly reviewed throughout to ensure prices remain competitive and that it is still fit for purpose.
- 4.3 VAT will be treated in accordance with HMRC guidance.

Philip Gretton, Senior Commercial Business Partner 6th November 2017

5 <u>LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INLUDING RISK</u> <u>MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER</u> <u>ACT AND PROCUREMENT IMPLICATIONS)</u>

5.1 The procurement team will assist with the tendering competition and ensure that a fully compliant value for money contract is entered into.

Paul Ritchie, Lead Procurement Officer, 20th October 2017.

Legal Comments:

5.2 Given the total estimated value of this contract over its whole life, a competitive tender exercise needs to be undertaken for the award of a new contract for the supply of cleaning consumables. It is understood from the report author that cleaning consumables will be ordered as and when required (on a call off basis) up to a maximum spend by Nottingham City Council of £2,000,000. It is understood from the report author that Derby City Council will enter into their own contract with the successful tenderer for the supply of cleaning consumables.

Sarah O'Bradaigh, Senior Solicitor, 3rd November 2017.

6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE (STRATEGIC REGENERATION COMMITTEE REPORTS ONLY)

6.1 N/A

7 SOCIAL VALUE CONSIDERATIONS

7.1 We have identified city based suppliers and made them aware of the tender exercise.

8 REGARD TO THE NHS CONSTITUTION

8.1 N/A

9 EQUALITY IMPACT ASSESSMENT (EIA)

9.1 Has the equality impact of the proposals in this report been assessed?

No

 \boxtimes

An EIA is not required because: (Please explain why an EIA is not necessary)

The use of the products do not have any equalities implications for staff or citizens.

10 <u>LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT</u> (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)

10.1 **N/A**

11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

11.1 N/A

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