



NOTTINGHAM CITY COUNCIL
COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

Date: Tuesday, 14 November 2017

Time: 10.00 am

Place: LH 0.06 - Loxley House, Station Street, Nottingham, NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Corporate Director for Strategy and Resources

Governance Officer: Kate Morris, Governance Officer **Direct Dial:** 01158764353

<u>AGENDA</u>	<u>Pages</u>
1 APOLOGIES	
2 DECLARATIONS OF INTERESTS	
3 MINUTES To confirm the minutes of the meeting held on 12 September 2017	3 - 6
4 VOLUNTARY AND COMMUNITY SECTOR UPDATE	Verbal Report
5 VERBAL UPDATES	
a Contract for the supply and delivery of Stationery and Computer Consumables Update from the Provider Performance and Development Manager	Verbal Report
b Crime and Drugs Partnership contract approval Update from the Head of Commissioning	Verbal Report
6 NOTTINGHAM CITY COUNCIL PROCUREMENT PLAN 2017-22 Report of the Director of Commissioning and Procurement	7 - 24
7 CONTRACT AND SUPPLY OF CLEANING CONSUMABLES Report of the Corporate Director of Commercial and Operations	25 - 28

ALL ITEMS LISTED 'UNDER EXCLUSION OF THE PUBLIC' WILL BE HEARD IN PRIVATE. THEY HAVE BEEN INCLUDED ON THE AGENDA AS NO REPRESENTATIONS AGAINST HEARING THE ITEMS IN PRIVATE WERE RECEIVED

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT WWW.NOTTINGHAMCITY.GOV.UK. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

NOTTINGHAM CITY COUNCIL

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

MINUTES of the meeting held at LH 0.06 - Loxley House, Station Street, Nottingham, NG2 3NG on 12 September 2017 from 10.02 am - 10.06 am

Membership

Present

Councillor Graham Chapman (Chair)
Councillor Toby Neal
Councillor Dave Trimble

Absent

Councillor Jon Collins
Councillor Nick McDonald
Councillor David Mellen
Councillor Jane Urquhart

Colleagues, partners and others in attendance:

Katy Ball - Director of Commissioning and Procurement
Kate Morris - Governance Officer
Christine Oliver - Nottingham Crime and Drugs Partnership
Darren Revill - Finance Analyst

Call-in

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until 22 September 2017.

27 APOLOGIES

Councillor David Mellen – Council Business
Councillor Jane Urquhart – Work Commitments

Nickie Hastie – Policy and Communications Officer, Nottingham CVS

28 DECLARATIONS OF INTERESTS

None.

29 MINUTES

The minutes of the meeting held on 11 July 2017 were confirmed as a correct record and signed by the Chair.

30 VOLUNTARY AND COMMUNITY SECTOR UPDATE

Given the quieter summer period Nottingham CVS will be providing a full report later in the year.

31 CRIME AND DRUG PARTNERSHIP CONTRACT APPROVAL - KEY DECISION

Christine Oliver, Head of Commissioning, presented a report on the Crime and Drugs Partnership Contract Approval. The committee agreed that there was sound

justification for all of the recommendations and that the proposals aimed to save money.

RESOLVED to:

- (1) Approve the extension of the “Drug and Alcohol Inpatient” contract identified in appendix 1 of the report to ensure continuity of services;**
- (2) Grant dispensation from Contract Procedure Rule 5.1.2 in accordance with Financial Regulation 3.29, to award a contract for the “Criminal Justice Treatment Service” identified in appendix 1 of the report to ensure continuity of specialist services;**
- (3) Grant dispensation from Contract Procedure Rule 5.1.2, in accordance with Financial Regulation 3.29, to award a contract for “Pharmacy Needle Exchange Provisions” identified in appendix 1 of the report to ensure continuity of specialist services;**
- (4) Approve the internal transfer of the specified element of the Police and Crime Commissioner (PCC) budget to Community Protection as set out in appendix 2 of the report;**
- (5) Delegate authority to the Head of Procurement and Contracts to sign contracts arising from recommendations 1, 2 and 3 above.**

Reasons for decision

- (1) By approving the recommendation set out in the report it will allow essential services to continue to help citizens of Nottingham City.
- (2) By granting dispensation of Contract Rule 5.12 as detailed above it will allow for timely contract variations and extensions to be achieved ensuring continuity of service provision.
- (3) Agreeing the transfer of PCC funding to Community protection will allow the Council to meet the terms of the grant allocation to the Crime and Drugs Partnership for 2017/18.

Other options considered

Competitive tendering for the services discussed was considered but was rejected due to their specialist nature. There is an ongoing review of pathways taking place with local partners looking at changes in level of demand and stability of provision. Competitive tender at this point would not guarantee continuity of service.

Another option considered was the cancellation of the services discussed. This was rejected due to the impact on the CDP’s overall aims to reduce substance misuse and crime.

Christine Oliver, Head of Commissioning, presented a report on the Nottingham City Council (NCC) and Nottingham City Clinical Commissioning Group (CCG) commissioning priorities 2017-18. Work has commenced on some aspects due to time constraints. The committee agreed that there had been sufficient consultation and that in year reviews with financial updates would be beneficial for individual Portfolio Holders as and when commissioning work was in progress.

RESOLVED to:

- (1) Approve the main areas of activity identified within the NCC Commissioning Priorities Plan (Appendix 1 of the report) and the NCC and CCG Joint Commissioning Plan (Appendix 2 of the report)**

Reasons for decision

- (1) This action will establish the work programme for NCC and the CCG which will enable resources to be allocated effectively.

Other options considered

Other options for commissioning priorities were considered in early discussion with partner agencies. Where these were rejected it would have been on that basis of application of the following considerations:

- Outcome for Children, adults, and families
- Financial factors
- Contractual issues
- Time since last review
- Partnership priorities
- Deliverability

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COMMISSIONING AND PROCUREMENT SUB-COMMITTEE
14th NOVEMBER 2017

Subject:	NOTTINGHAM CITY COUNCIL PROCUREMENT PLAN 2017- 22		
Corporate Director(s)/ Director(s):	Katy Ball, Director of Commissioning and Procurement		
Portfolio Holder(s):	Councillor Graham Chapman – Portfolio Holder for Resources and Neighbourhood Regeneration		
Report author and contact details:	Jo Pettifor, Category Manager – Strategy and People Jo.Pettifor@nottinghamcity.gov.uk 01158765026		
Key Decision	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Subject to call-in <input type="checkbox"/> Yes <input type="checkbox"/> No
Reasons: <input type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision			<input type="checkbox"/> Revenue <input type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input type="checkbox"/> No
Total value of the decision: Nil			
Wards affected: All	Date of consultation with Portfolio Holder(s): 25th October 2017		
Relevant Council Plan Key Theme:			
Strategic Regeneration and Development			<input checked="" type="checkbox"/>
Schools			<input checked="" type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input checked="" type="checkbox"/>
Energy, Sustainability and Customer			<input checked="" type="checkbox"/>
Jobs, Growth and Transport			<input checked="" type="checkbox"/>
Adults, Health and Community Sector			<input checked="" type="checkbox"/>
Children, Early Intervention and Early Years			<input checked="" type="checkbox"/>
Leisure and Culture			<input checked="" type="checkbox"/>
Resources and Neighbourhood Regeneration			<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users): This report presents the Nottingham City Council Procurement Plan for 2017 – 2022, which sets out the Council’s planned programme of procurement activity for all goods, works and services over this five year period. The Plan is attached at Appendices 1- 3. The outcomes of procurement activity undertaken during 2017 - 18 will be reported in the ‘Procurement Strategy Implementation Report’ in June 2018.			
Exempt information: None			
Recommendation(s):			
1 To note the Nottingham City Council Procurement Plan 2017 – 2022 and adopt the policy set out in the report.			
2 To note that the Procurement Plan is indicative of planned procurement activity and timescales, which may be subject to change dependent on the outcomes of the strategic commissioning process, service budgets and priorities and the full consideration of procurement options for each requirement.			
3 To note that the outcomes of procurement activity undertaken in accordance with the Plan during 2017/18 will be reported at the end of the year.			

1 REASONS FOR RECOMMENDATIONS

- 1.1 The Procurement Plan is a key mechanism in the implementation of the Nottingham City Council Procurement Strategy 2014-17, enabling the planning of procurement activity to deliver the Council's strategic priorities:
- Grow the local economy
 - Drive increased local job opportunities for local people
 - Deliver effective value for money for our citizens
 - Lead as an Early Intervention City
 - Lead as a Green City
- 1.2 The Procurement Plan enables the Council to secure value for money, manage financial resources effectively and align its commissioning and procurement activity with the Council's Medium Term Financial Plan (MTFP), through a planned approach and robust financial analysis for each project. A strategic category management approach in key areas of spend will maximise the value of spend and generate savings wherever possible for client Departmental budgets.
- 1.3 The Procurement Plan supports compliance with the Public Procurement Regulations and the Contract Procedure Rules of the Council's Financial Regulations by enabling procurement activity to be planned and undertaken within the duration of existing contracts. This minimises the need for dispensation from the Financial Regulations to be sought to extend contracts beyond their expiry date without formal tendering being undertaken, other than in genuinely exceptional circumstances. This is particularly important in relation to goods and services that are subject to the full application of the European Procurement Directives.
- 1.4 The Procurement Plan provides information for internal and external stakeholders about planned procurement activity and presents a clear, transparent and robust process of procurement planning. It facilitates joint working with partner organisations and collaboration in procurement activity. It allows other service departments (such as Legal Services) to include support for procurement activity in their work plans.
- 1.5 The Procurement Plan supports the Council's commercialisation agenda by enabling potential 'Make or Buy' opportunities to be identified in a timely way in advance of existing contracts being due for renewal. It facilitates the forward planning of 'Make or Buy' considerations by the Make or Buy Panel.
- 1.6 The Procurement Plan informs provider markets about forthcoming opportunities to bid for contracts with the Council; enabling potential suppliers to prepare for these and enabling market development support to be offered.
- 1.7 The Council's long term programme of procurement activity is currently under review to ensure the alignment of key projects with legal and procurement capacity. Therefore the Plans presented at Appendices 1 – 3 details timescales for procurement activity over the next year and timescales for longer term projects will be reported in April 2018.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 A Procurement Plan was first developed to align the planning of procurement and contracting activity for commissioned services with the Strategic Commissioning Intention Review programme. The Plan was first reported to Executive Commissioning Sub Committee at its meeting on 23 May 2012 and has subsequently been updated regularly and routinely reported to Committee.
- 2.2 A copy of the Procurement Plan 2017 – 2022 is attached at Appendices 1- 3. It presents planned and anticipated procurement activity across the Council; showing the expected commencement and completion dates and anticipated key stages for each project. The format of the Plan is based on the three procurement categories managed by the Procurement Team within Strategy and Resources. These are:
- ‘People’ - commissioned services for citizens, including: social care and support for vulnerable adults and children, Community, Public Health and education services;
 - ‘Places’ – including: major projects, minor works, highways, school capital works, safety and compliance, operator services and temporary structures;
 - ‘Products’ – including: transport, energy, waste, environmental services, professional services, ICT, soft facilities management and business support.
- 2.2 The Procurement Plan is indicative of anticipated procurement activity and may be subject to change, for example based on the outcome of commissioning decisions or due to changes to service budgets and service priorities. The procurement options for each requirement are considered as part of the commissioning process based on a number of factors, including whether the services are required in future, whether remodelling is necessary, consideration of ‘Make or Buy’ options, compliance with the Council’s financial regulations and Public Procurement Regulations, and the overall risks, costs and benefits of tendering. All procurement activity is planned in accordance with the core principles of the Nottingham City Council Procurement Strategy 2014-17:
- Economic, social and environmental well-being;
 - Maximising savings;
 - Citizen focus;
 - Governance, fairness and transparency;
 - Partnership and collaboration;
 - Innovation and improvement.
- 2.3 The outcomes of procurement activity undertaken during the first three years of the Procurement Strategy (2014-17) were reported to Committee in June 2017. In the first three years of the Strategy, a total of £288m was injected into the local economy through procurement activity – representing 69% of total contract value. Additionally 364 new entry level jobs and apprenticeships were created for local people through contracts awarded.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 Do nothing. This would impact on the planning of the Council’s procurement activity across all goods, works and services. It would risk non-compliance with the Council’s Contract Procedure Rules and Financial Regulations through contracts needing to be extended beyond their expiry date due to procurement activity not being undertaken in a timely way. In relation to commissioned services it would

impact on the alignment of procurement activity with the programme of Commissioning activity undertaken within Strategy and Resources. For these reasons, this option was rejected.

4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 The recommendations of this report do not have any specific financial implications.
- 4.2 As each element of the Procurement Plan set out in Appendices 1- 3 is undertaken, separate approvals will be required by the relevant Board or Portfolio Holder decision as appropriate.
- 4.3 This approval will include the appropriate financial implications and recommendations ensuring budget availability and aligning any procurement savings captured as part of the Medium Term Financial Plan (MTFP).

Hayley Mason, Strategic Finance Business Partner, 27 October 2017

5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 The Council's Contract Procedure Rules and Financial Regulations and European Procurement Regulations dictate that the Council should undertake a formal tender process for the award of contracts of a particular value. The Procurement Plan addresses the risk of non-compliance with these Regulations by providing a tool for planning procurement activity across all contracts based on their expiry date.
- 5.2 The Procurement Plan sets out an ambitious programme of procurement activity for the Council across all categories of goods, works and services. Planned procurement activity includes the re-tendering of existing contracts prior to expiry, alongside anticipated procurement to meet new priorities identified through the strategic commissioning process. The delivery of this programme of activity depends upon the necessary resources being available. The number of tenders actually undertaken will be dependent on the outcomes of the commissioning process for each requirement (including the consideration of procurement options and implications) and will be subject to decision making through the commissioning process.

Legal Observations

- 5.3 The Legal Services Team will provide support and contribute to the delivery of the Procurement Plan by advising on relevant legislation, legal and commercial risks, compliance with the City Council's Constitution and drafting and approving of contract documents.

Andrew James, Team Leader Contracts and Commercial, Legal Services

6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE (STRATEGIC REGENERATION COMMITTEE REPORTS ONLY)

6.1 This decision does not have any implications for strategic assets and property.

7 SOCIAL VALUE CONSIDERATIONS

7.1 The Nottingham City Council Procurement Strategy 2014-2017 sets out how procurement will drive the Council's key priorities of economic growth, social value and sustainability. It outlines how procurement will contribute to the economic, social and environmental well-being of the City through consultation, supporting the local economy, social benefits and protecting the environment.

7.2 For each procurement process, consultation will be undertaken and full consideration will be given to how the goods, works or services procured could improve economic, social and environmental well-being in Nottingham, in accordance with the Public Services (Social Value) Act 2012. Social value considerations will be made throughout the procurement process to ensure opportunities are maximised to improve the wellbeing of the City and its citizens. In relation to commissioned services for vulnerable adults and children, social improvements are expected for those receiving services.

7.3 Procurement activity undertaken in accordance with the Procurement Plan will support the implementation of the Council's Business Charter, through the inclusion within eligible contracts of relevant contract specific requirements and targets based on the principles of the Charter. To maximise the economic, social and environmental benefits delivered from each contract, the contract requirements and targets will be developed in each case as appropriate and proportionate to the contract being procured.

7.4 A Procurement Project Register is maintained as a mechanism to monitor the outcomes of procurement activity undertaken, in particular progress against the key economic, social and environmental targets within the Procurement Strategy.

8 REGARD TO THE NHS CONSTITUTION

8.1 This is considered where appropriate for relevant service areas.

9 EQUALITY IMPACT ASSESSMENT (EIA)

9.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because:

(Please explain why an EIA is not necessary)

This report does not contain proposals for new or changing policies, services or functions, financial decisions or decisions about implementation of policies developed outside the Council

10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)

10.1 None

11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

11.1 Quality and Commissioning Procurement Plan Report – Executive Board Commissioning Sub-Committee, 23 May 2012.

11.2 Nottingham City Council Procurement Strategy 2014-17

11.3 Procurement Strategy Implementation Update - Report to Commissioning and Procurement Sub Committee, 13 July 2016

11.4 Public Services (Social Value) Act 2012

Agenda Item 7

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE
14th November 2017

Subject:	Cleaning Consumables Contract		
Corporate Director(s)/ Director(s):	Andrew Vaughan, Corporate Director of Commercial and Operations		
Portfolio Holder(s):	Councillor Graham Chapman, Portfolio Holder for Resources and Neighbourhood Regeneration		
Report author and contact details:	Paul Ritchie Lead Procurement Officer 0115 8764194 Paul.ritchie@nottinghamcity.gov.uk		
Key Decision	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subject to call-in	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Reasons:	<input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision	<input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Capital	
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Total value of the decision: £2,000,000			
Wards affected: All	Date of consultation with Portfolio Holder(s): Councillor Graham Chapman 25/10/17		
Relevant Council Plan Key Theme:			
Strategic Regeneration and Development			<input type="checkbox"/>
Schools			<input type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input type="checkbox"/>
Energy, Sustainability and Customer			<input type="checkbox"/>
Jobs, Growth and Transport			<input type="checkbox"/>
Adults, Health and Community Sector			<input type="checkbox"/>
Children, Early Intervention and Early Years			<input type="checkbox"/>
Leisure and Culture			<input type="checkbox"/>
Resources and Neighbourhood Regeneration			<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):			
The current contract expired on 19 th October 2017 and has moved on to a rolling contract.			
Benefits of renewing the contract are that citizens and Nottingham City Council (NCC) employees will be able to visit and work in all NCC properties in a clean and safe environment			
Exempt information:			
None			
Recommendation(s):			
<ol style="list-style-type: none"> 1 To approve to go out to tender and award the contract for a period of 4 years to the most economically advantageous tender received 2 To delegate the award of the contract to the Corporate Director of Commercial Operations. 3 To carry out a joint procurement with Derby City Council with Nottingham City Council leading the tendering exercise 			

1 REASONS FOR RECOMMENDATIONS

- 1.1 To enable the Council to provide clean and safe environment to work and live in whilst keeping the citizens and staff at heart. The joint procurement with Derby will increase the spend on these products and both Authorities are hoping to make savings through the increase in economies of scale.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 The Council is required to ensure that it is compliant with its own Financial Regulations and EU procurement law and as the current contract has expired a new tendering exercise and subsequent contract award will ensure compliance.

The Council may make savings against current spend on the products via the tendering process including an electronic reverse auction.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 Do nothing, and this option was rejected as the council has an ongoing demand for these products.

4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 The tendering exercise for cleaning consumables will need to demonstrate value for money for the council with savings sought against current spend.
- 4.2 The contract should adhere to financial regulations and once awarded should be regularly reviewed throughout to ensure prices remain competitive and that it is still fit for purpose.
- 4.3 VAT will be treated in accordance with HMRC guidance.

Philip Gretton, Senior Commercial Business Partner 6th November 2017

5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 The procurement team will assist with the tendering competition and ensure that a fully compliant value for money contract is entered into.

Paul Ritchie, Lead Procurement Officer, 20th October 2017.

Legal Comments:

- 5.2 Given the total estimated value of this contract over its whole life, a competitive tender exercise needs to be undertaken for the award of a new contract for the supply of cleaning consumables. It is understood from the report author that cleaning consumables will be ordered as and when required (on a call off basis) up to a maximum spend by Nottingham City Council of £2,000,000. It is understood from the report author that Derby City Council will enter into their own contract with the successful tenderer for the supply of cleaning consumables.

Sarah O'Bradaigh, Senior Solicitor, 3rd November 2017.

6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE (STRATEGIC REGENERATION COMMITTEE REPORTS ONLY)

6.1 N/A

7 SOCIAL VALUE CONSIDERATIONS

7.1 We have identified city based suppliers and made them aware of the tender exercise.

8 REGARD TO THE NHS CONSTITUTION

8.1 N/A

9 EQUALITY IMPACT ASSESSMENT (EIA)

9.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because:

(Please explain why an EIA is not necessary)

The use of the products do not have any equalities implications for staff or citizens.

10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)

10.1 N/A

11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

11.1 N/A

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